

HEALTH AND SAFETY POLICY STATEMENT

Statement of Intent

Glass Northampton Ltd (GNL) will ensure that all work will be carried out in accordance with the Health and Safety at Work etc. Act 1974 and regulations made under the Act. All reasonably practicable measures will be taken to avoid risk to its employees and others who may be affected by its work activities. In particular GNL shall:-

- Provide and maintain plant and equipment and develop systems of work that are safe and without risk to health.
- Use, handle, store and transport articles and substances in a safe manner and without risk to health.
- Provide appropriate information, instruction, training and supervision.
- Maintain safe places of work at its offices and on sites at which work is taking place, including safe access and egress.
- Provide environments that are safe and without risk to health with appropriate welfare facilities.

The Managing Director accepts overall responsibility for ensuring a management structure with appropriate funding is put into place to ensure the above duties are deliverable.

Management and Employees both have a responsibility for implementing procedures outlined within the 'Arrangements' section of this policy. These procedures have been developed from Regulations, Approved Codes of Practice and Health and Safety Executive guidance. Specific responsibilities are detailed within the 'Organisation' section of this Policy.

Managers of GNL will provide employees with the procedures, equipment, training and information necessary to carry out their tasks safely. However if an employee is unsure how to perform a certain task or feels it would be dangerous to perform a specific job then it is the employee's duty to report this to their Manager or the Internal Health and Safety Advisers.

An effective health and safety regime requires continuous communication between workers at all levels. It is therefore encouraged that employees provide feedback to Managers on the safety arrangements, to enable regular discussions and review at monthly management meetings.

Molly Valentine and Michael Hunt, as Health and Safety Advisers will have particular responsibility for Health, Safety and Welfare policy development and putting into place effective procedures. Any issues arising in the implementation of the procedures or any suggestions for improvements to health and safety should be referred to Charles Brown.

Risk assessments, general inspections and audits will be undertaken at regular intervals by Management and, where required, supported by the Health and Safety Adviser.

Any injury sustained by an employee at work must be reported to their Manager. Accident records are an effective monitoring tool and enable review, where appropriate, review and improvements of the policy and procedures.

GNL will monitor and review this Health and Safety Policy continually and it will be updated, particularly when any change in the scale or nature of our operations occur. The policy will, in any event, be updated annually.

Signed

A handwritten signature in black ink, appearing to read 'C. Brown', with a long horizontal flourish extending to the right.

Charles Brown

Director

Glass Northampton Limited

Date 20th July 2016